

# THE LUTHERAN THEOLOGICAL SEMINARY AT PHILADELPHIA

## B U S I N E S S   O F F I C E

7301 Germantown Avenue • Philadelphia, Pennsylvania 19119-1794  
215/248-6322 or 215/248-6393 • 800/286-4616, ext. 6322 or ext. 6393 • 215/248-7349 fax • www.Ltsp.edu

### Monthly Payment Plan

The Seminary offers a Monthly Payment Plan to provide students the financial flexibility to make **EQUAL** monthly installments throughout the fall and spring semester for tuition, room, and board. The monthly payment plan is only available to matriculated students. The student's total account balance must be paid in full by the end of the academic year (**the Monday prior to Commencement for graduating seniors**); the student is responsible to estimate his/her anticipated charges for the year and to adjust payments as necessary through the year to pay his/her account balance in full by the final payment. An additional **\$90 administrative fee** will be assessed to any student electing this option. The monthly payments are due on the 15<sup>th</sup> of every month. A **\$15 late fee** will be assessed if any monthly payment is more than fifteen days late.

ESTIMATED CHARGES \$ \_\_\_\_\_

# MONTHS \_\_\_\_\_

Monthly Payment (Est. Charges / # Months) \$ \_\_\_\_\_

### ACKNOWLEDGEMENT

**I have read and understand the Monthly Payment Plan and agree to abide by its terms.**

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[Date]

**Lutheran Theological Seminary at Philadelphia**

**Monthly Payment Plan Worksheet**

**Tuition:**

#ofUnits \_\_\_\_\_

Tuition Per Unit \$ \_\_\_\_\_

Multiply # Units x Tuition Per Unit \$ \_\_\_\_\_

**Housing:**

Room \$ \_\_\_\_\_

Board \$ \_\_\_\_\_

**Other:**

Medical Insurance Payment \$ \_\_\_\_\_

Plan Fee \$ \_\_\_\_\_

Technology Fee per semester \$ \_\_\_\_\_

**Total Estimated Charges** \$ \_\_\_\_\_